

North Carolina Mountain Central Office  
**==== BOARD MEETING MINUTES====**  
September 21, 2017

The next meeting is a Joint COR/Board meeting that will take place **on October 12, 2017 at 6:00 PM EST at the Central Office.**

Tom M., Secretary

*Meeting began at 6:03 pm.*

**In Attendance**

**This meeting was held at Central Office.** In attendance were board members: Chuck, Pam C., Dani B., Doug V.W., Hope B., Kourtney H. (District 71 Trustee), Dawn Celeste (District 70 Trustee), Hawk R. (District 80 Trustee), Cat F. and Tom M.

The meeting started with a Moment of Silence followed by the Serenity Prayer.

Chuck chaired the meeting and declared that there was a quorum and welcomed everyone.

Chuck began the meeting a Roll Call. The Agenda was presented for approval. Doug moved to approve the Agenda, Dani seconded and the Agenda was approved unanimously.

**CHAIR REPORT**

There was no Chair report.

**ALTERNATE CHAIR REPORT**

There was no Alternate Chair Report in John's absence.

**SECRETARY'S REPORT**

Tom M. presented the Minutes of the August 10, 2017 Board Meeting. There was a change in the content of the minutes relative to the volunteer position that Carl holds with the 12th Step Call Volunteer Committee. Pam will make the changes to the minutes reflecting that Carl is not a voting position with the Board. With the changes, Dawn moved that the minutes be approved, Hawk seconded, and the to-be-amended minutes were approved by acclamation.

Doug pointed out that the line item of \$100.00 for the speaker at the NCMCO Cookout is not needed this time. Tom announced that he represented NCMCO at the Great Smoky Mountain Campout in Pittman Center, TN, in September.

**TREASURER'S REPORT**

Dani presented the spreadsheets for the key documents Summary of Income and Expenses and the NCMCO Monthly Budget, the Jan-Aug Budget and Jan-Aug Actual that come directly from the Central Office QuickBooks software and explained the documents:

The total group contributions for August 2017 were \$2,118.88 and Literature and merchandise sales were \$2,789.30; the total sales income for the month was \$4,909.12. The COGS (Cost of Goods Sold) was \$2,910.58. The gross profit was \$2,645.39, and subtracting the total expenses of \$2,991.74, the NCMCO net income for August 2017 was \$346.35.

The budget report for August 2017 was explained in the relevant columns pulled directly from QuickBooks. The checking account balance as of 8/31/2017 was \$7,819.64 and the prudent reserve account balance was \$11,049.42. Dani has added a fourth column to the budget report that shows a comparison to the Jan-August 2016 Budget figures which shows that we are \$3,032.12 ahead this year. We are pretty much right on target on the projected Budget. We are in the black \$318.00 for the year primarily from group contributions.

Chuck brought up the topic of increasing the prudent reserve. After discussion, no action was taken to increase the prudent reserve.

Tom made a motion to approve the treasurer's report; it was seconded by Doug and the report was approved by acclamation.

The treasurer's report is incorporated by reference and made a part of these minutes.

## **TRUSTEE'S REPORTS**

### **Dawn Celeste, District 70**

Dawn Celeste reported that the most recent district meeting was "lively" with several topics discussed. 1) ADATC needs a liaison; 2) the CPC/PI position has become open; 3) the Cal C. Fund is not going to be a district function and 4) the district proposed an LCM (Local Committee Member) position to help with visiting different meetings and with regard to redistricting, and a separate Registrar position. The next meeting will have the Area Rep visit and discuss the redistricting. The next meeting is 2:30 PM at Chunns Cove on Sunday, October 8 at 2:30 PM. The Barbeque will be held on October 28 in Swannanoa. The Spaghetti Dinner will be held in December.

The Literature Committee and Corrections Committee have extra money. Doug suggested that if the district wants assistance that Central Office can help. Chuck suggested that the district bring their business concerns to the Central Office Board and we can address them.

### **Kourtney, District 71**

Kourtney reported that the District 71 meeting was held on September 9 at the Hendersonville Group. District 71 will have a workshop about safety in the groups on October 14 following the business meeting. The excess in their prudent reserve will be divided 1/4 to Area, 1/4 to Central Office and 1/2 to GSO. There are elections in November with quite a few openings: DCM, alternate DCM, Corrections, CPC/PI, and Trustee. Kourtney will be willing to stay as long as they need her. The district still needs volunteers to go into the jails. District positions of Alternate Corrections Coordinator and Event Coordinator still need to be filled.

District 71 is willing to hold the next pre-conference meeting in April 2018. District 71 is reexamining their budget as well to add more money to the Grapevine Committee. The Polk County jail is opening in December and the district is looking for volunteers to take the meetings into the jail.

### **Hawk, District 80**

Hawk claimed he had nothing but that declaration proved to be inaccurate. Melissa W. is the new secretary. All positions are open for October 15 meeting with no one running for anything.

### **12<sup>th</sup> STEP CALL COORDINATOR'S REPORT**

Hope has been working with Pam and Chuck and Carl on the new updated five (5) page list. Hope is actively seeking new persons for the 12<sup>th</sup> Step Call List. An email option or new persons was discussed and implemented.

### **MOUNTAIN DOIN'S EDITOR'S REPORT**

Sarah was not present so no report.

### **WEBMASTER REPORT**

Doug has no report. Dawn read the Box 459 flyer about bypassing the Central Office; like "A Newcomer Asks" on the website. A newcomer link was suggested and Doug will investigate. Doug said we are getting 1800-2000 visits per month to the CO website.

### **OFFICE MANAGER'S REPORT**

Pam presented her typed report and noted the strange two weeks without power at NCMCO office which was closed beginning September 11 due to complications from Hurricane Irma. The disaster website URL was noted in her report. She will be attending the ICOAA Conference scheduled for October 5-8 in Virginia so she will miss the NCMCO Cookout. Dani, Dawn Celeste and Mike will be volunteering at the office while Pam is away, including a few extra days October 9-11 while she visits her father in Philadelphia.

Pam will look at reimbursement for rent for the time that the power was out.

The Office Manager's Report is incorporated by reference and made a part of these minutes.

### **UNFINISHED BUSINESS**

Chuck presented the First Annual NCMCO 2017 Picnic. The Budget will be \$600.00 since there is no cost for the speaker since Tom M. is from Waynesville. The Picnic will be held on October 7, 2017, from 11 AM to 2 PM at Carrier Park. Logistics were discussed. Chuck, Tom, Dawn, Kourtney, Hope and Dani will attend. Pam got an email confirming the permit for the Carrier Park location, 500 Amboy.

Cat volunteered to be the chef and has wrangled two volunteers to help her.

### **NEW BUSINESS**

Due to not having power in the building, new business was deferred to the October 2017 meeting.

*The meeting was summarily adjourned at 7:45 PM with I am Responsible.*