

North Carolina Mountain Central Office
== JOINT COR/BOARD MEETING MINUTES ==
January 11, 2018

The next meeting is a Board meeting that will take place **on February 8, 2018 at 6:00 PM EST at the Central Office.**

Tom M., Secretary

Meeting began at 6:01 pm.

In Attendance

This joint COR/Board meeting was held at Central Office. In attendance were board members Mike M. (Chair), Doug V.W., Pam C., Dani B., Sarah Y., John G., Dawn Celeste (District 70 Trustee), John M. (District 71 Trustee), Curtis "Hawk" R. (District 80 Trustee), and Tom M. COR members present were Bob O. (COR, Grace Group), Shelly M. (COR, Serenity Group), Ron S. (COR, Big Town Group), Hans P. (COR, Black Mountain Group), Jeff L. (3 Legacies Group), Michael R. (COR, Lambda Group), Brandy F. (COR, Total Surrender Group), Margaret N. (COR, High Noon Group), Tom C. (COR, Grace Group), Stephen M. (COR, Mars Hill Group), Jimmy L. (COR Emeritus, Black Mountain Group)

The meeting started with a Moment of Silence followed by the Serenity Prayer.

Mike M. chaired the meeting in Chuck's absence and declared that there was a quorum and welcomed everyone.

Mike began the meeting a Roll Call. The Agenda was presented for approval and the Agenda was approved unanimously.

CHAIR REPORT

Mike had no report. He welcomed the opportunity to serve as Chair for the NCMCO Board.

ALTERNATE CHAIR REPORT

John was not present so there was no Alternate Chair Report.

SECRETARY'S REPORT

Tom M. presented the minutes of the December 14, 2017 Board Meeting and the October 2017 Joint COR/Board Meeting. There were a couple of changes to Dawn Celeste's report.

Hans moved that the Board Minutes be approved, Doug seconded, and the minutes were approved by acclamation. The Joint COR/Board Meeting Minutes had been previously approved.

TREASURER'S REPORT

Dani presented three documents for review: the 2018 Projected Budget Forecast, the NCMCO Profit & Loss for December 2017 and the NCMCO December 2017 Budget Report. The spreadsheets come directly from the Central Office QuickBooks software.

The total group and individual contributions for December 2017 totaled \$1,967.21 and literature and merchandise sales were \$1,683.42; the total income for the month was \$3,651.54. The COGS (Cost of Goods Sold) was \$1,332.44. The gross profit was \$2,319.10, and subtracting the total expenses of \$2,226.05, the NCMCO net operating income for December 2017 was \$93.05. The net income for the year 2017 was \$4,258.24.

The budget report for December 2017 was explained in the relevant columns pulled directly from QuickBooks. The checking account balance as of 12-31-2017 was \$8,407.01 and the prudent reserve account balance was \$11,053.12. The comparison to the Jan-Dec 2016 Budget figures shows that we were \$2,929.40 ahead for 2017. We are pretty much right on target on the projected Budget. Birthday contributions were down as were individual contributions. Literature sales were \$1,000.00 less than predicted. We are in the black this year primarily due to group contributions of approximately \$700.00 more than projected.

For expenses, we projected \$58,284.00 in Jan/Dec expenses and we were amazingly close in actual Jan-Dec expenses of \$56,912.27. 2017 operating income was \$4,258.24. We are in good shape and operating in the black. We aimed for a \$3,000.00 net operating expense for 2017 and we operated above projection even with the expenses for the Picnic.

Mike wanted to know if we were building inventory and Dani will review.

Dawn Celeste moved to approve the December 2017 treasurer's report, Doug added a second, and the report was approved by acclamation.

The treasurer's report is incorporated by reference and made a part of these minutes.

Dani then discussed the 2018 NCMCO Projected Budget. Dani used the actual monthly figures for 2017 with a 2.5% increase to arrive at the 2018 Annual Budget. The projected monthly income for 2018 is \$5,238.00, for the year \$62,853.00. We are again having the Fall Picnic, which was a huge success. We budgeted \$600.00 for the Picnic.

After going through the line items, Dani noted that the Projected Net Operating Income for 2018 is \$2,169.00.

Brandy had a question about the ICOAA Conference which was explained as annual expense item for the Central Office Representative to meet other Central Office representatives across the country. Bob asked about the Prudent Reserve which was explained as an average of four (4) months of expenses. The checking account contains approximately two (2) months of average expenses. The ICOAA suggested a

three-six month prudent reserve (including the checking account). Tom explained that the NCMCO average of \$2,650.00/month in expenses totaled the amount that is contained in the Checking Account and Prudent Reserve Account.

Brandy moved to accept the 2018 NCMCO Projected Budget, Bob seconded and the Projected Budget was approved by acclamation.

TRUSTEE'S REPORTS

Dawn Celeste, District 70

The next district meeting is scheduled for January 14 at 2:30 PM at Chunns Cove. District 70 is co-hosting the Western Pre-Conference with District 71 on April 7, 2018, at the First Baptist Church in Hendersonville. The new re-districting will be discussed at the January meeting.

John, District 71

Their District meeting was held on December 16. John is the new District 71 Trustee. Terry is the new DCM and Dale is the alternate. The next meeting is January 13, 2018 at 1:00 PM followed by a 2-3 PM workshop on Spirituality.

Hawk, District 80

The next district meeting is January 21, 2018.

12th STEP CALL COORDINATOR'S REPORT

Hope was not present but she did text Dawn Celeste who reported that Hope is trying to get groups to take a month at a time when the office is not open. Mike noted that the 12th Step Caller is a great service opportunity.

MOUNTAIN DOIN'S EDITOR'S REPORT

Sarah reported that things are going smoothly. She can always use new stories and any alcoholic can submit new information for the newsletter. The *Mountain Doin's* is available in print (one per group) and online on the aaNCMCO.org or by email.

WEBMASTER REPORT

Doug said there was not much to report but there is information on various roundups and downloadable *Where & When* and *Mountain Doin's*.

OFFICE MANAGER'S REPORT

Pam presented her written report. She reported on the new computer and software purchase.

The Office Manager's Report is incorporated by reference and made a part of these minutes.

UNFINISHED BUSINESS

Pam reported on Coordination with General Service from the 2017 ICOAA meeting and the Central Office's important integral relationship with AA Structure. The NCMCO has a good rapport with GSO and with the Groups in Districts 70, 71 and 80.

NEW BUSINESS

Mike M. was nominated for Chairperson of NCMCO and Tom had been nominated for the Secretary position at the December 2017 Board Meeting, and both Mike and Tom were both ratified by the CORs at this January 2018 Joint COR/Board meeting per the ByLaws.

Mike invited feedback from CORs and John encouraged the CORs to go back to their groups and see what questions or concerns and bring them back to the April 2018 Joint COR/Board meeting. John also commented that the Central Office is working quite well due in large part to the efforts of Pam.

Sarah discussed child-friendly meetings and asked the CORs to help. Tom from Grace Group said his group voted for a child-friendly meeting. The Where & When has a designation for “child care provided” in meetings and can add another meeting code for “child-friendly”.

Hawk had a question about making the annual Cherokee sobriety event an AA event and he wanted input. Mike suggested that Hawk contact GSO for edification. Tom had an idea about how the Great Smoky Mountain Recovery Campout was sponsored by AA groups within clubs.

Shelly moved to adjourn, Hawk seconded and the meeting was adjourned.

Mike thanked the CORs and board members for attending the meeting.

The meeting was adjourned at 7:20 PM with I am Responsible.